

## SHIB SANKAR SAHA



*Raghunathpur, Bishalgarh. Tripura*

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### Career Objectives:

To work in a competitive that is both challenging and inspiring environment where my abilities accept to its outmost and to be the assets to the organization. I do have confidence to achieving goal.

### Academic Qualification:

Matriculation (Bishalgarh H.S (+2) School)	34%
Higher Secondary-State Board (CBSC)	50%
B.A ( Ramthakur College )	50%

### Work Experience:

- Working as **Technical auditor** in **Airtel Bharti Infratel** from jan-2014 to may 2015
- One year Experience as **Junior Accountant** in **Synergy Computer Solution** from sep-2015 to nov-2016.

### Job Summary:

- ♦ Attending network related Breakdown of Airtel Tower as a team, Auditing Safety measures of Networking Room, Stock of Inventory of critical items and Conditions of Components of related Tower.
- ♦ Observe the present status of Control Room and Condition of Tower and report to manager.

- ◆ Collect daily cash, cheque, bills, receipts and vouchers to prepare journal entry and deposit in Bank.
- ◆ Prepare Trail balance and Bank reconciliation as per chief accountant.
- ◆ Report the monthly sales and showroom's position to sales supervisor and manager.

### Skill Set:

- Basic Knowledge about Mobile Tower Network system.
- Knowledge of Accounting and Data Management.
- Computer Knowledge on Office package & Internet- E-mails.
- Language Known : English,Bengali,Hindi

### Extra Curricular Activities:

- Active Volunteer of **National Service Scheme** during School days.
- Captain of **School Cricket Team**.
- Runners up of **Tripura marathon**.

### Personal Particulars:

Parents Name : Mr. Tapan Kr.Saha & Mrs. Uma Saha  
Date of birth : 04.03.92  
Sex : Male  
Marital Status : Married  
Nationality : Indian  
Contact No. : +91 9774148372

### Declaration:

I hereby certify that the above statements are true to the best of my knowledge.