



Implementation Coordinator(s), Transform Schools, People For Action, Agartala, Tripura, India

1. POSITION VACANT: Implementation Coordinator(s), Transform Schools, People For Action, Agartala, Tripura, India (Three Vacancies).

2. ORGANISATIONAL AND PROJECT BACKGROUND:

Despite India's impressive economic growth, social inequality keeps more than 200 million people in poverty. According to the World Economic Forum, it will take seven generations for India's poor to reach a mean income. Access to education, particularly for girls, is critical to ending this trend – per SDGs 4, 5 & 10. Evidence shows poverty could be cut in half if all children completed secondary school.

Yet, while the Indian government has invested heavily in primary education, attention at the secondary level lags. The transition from primary to secondary is low, with only 50% completing secondary school. Classroom sizes are large. Quality is inconsistent. Access to digital learning is limited. Many school management challenges exist. And teachers don't always have the support they need to ensure good learning outcomes for all. As a result, millions of children are left behind. So the cycle of poverty continues.

People For Action (PFA) is a non-profit in India that takes action to address this issue by improving learning outcomes for students in secondary schools in India. **PFA's Transform Schools Programme** worked across schools in six states and aims to deepen its impact and expand to additional States in India.

Now, **Transform Schools** intends to increase its reach to 20 million children by 2030 using its powerful models and high-quality resources.

Our Mission - Improving learning outcomes for secondary-school children in India.

Our Vision - Every child realises their full potential in school & life beyond.

For more information about the organisation, please visit <https://www.transformschools.in/>

About The Project:

Transform Schools is providing technical support to the **Tripura State Council of Educational Research and Training (SCERT)** for In-service Teacher Professional Development and support within 12 aspirational blocks of Tripura under **Tripura Rural Economic Growth and Service Delivery (TRESP)**.

Objective Of The Project:

- (1) Build the capacity at **SCERT** and **District Institute of Education and Training (DIETs)** to improve planning, implementation, and monitoring of in-service teacher professional development by developing stronger linkages with data/evidence from student learning assessments and teacher subject and pedagogical knowledge assessments.
- (2) Supplement the technical and operational capacity of **SCERT** and **DIETs** to provide evidence-based support to teachers through the development and rollout of in-service professional development courses.

- (3) Development of grade and subject-wise structured lesson plans and guidebooks for upper primary, secondary, and senior secondary teachers
- (4) Develop communication collaterals around the teacher professional development initiatives to be rolled out under **TRESP**:

3. JOB DESCRIPTION/ RESPONSIBILITIES:

Reporting to the **Program Manager**, the **Implementation Coordinator(s)** will be responsible for coordinating and facilitating the smooth execution of project plans, while closely adhering to specified timelines.

Key Deliverable:

- (1) Effectively document project activities by conducting thorough data analysis, preparing comprehensive reports, and sharing them with relevant stakeholders to ensure transparency and facilitate informed decision-making.
- (2) Provide assistance in developing a robust methodology, framework, and a set of tools, including clear timelines, for conducting a comprehensive capacity review of **State Council of Educational Research and Training (SCERT)** and **District Institutes of Education and Training (DIETs)** with a focus on enhancing their inclusive education initiatives.
- (3) Collaborate in the creation of high-quality learning resources tailored specifically for **SCERT, DIET** faculty, teachers, and students. These resources should be designed to support their understanding and application of inclusive and special education principles and practices.
- (4) Facilitate orientation and capacity building sessions for **SCERT** and **DIET** personnel, delivering comprehensive support to enhance their knowledge and skills in implementing inclusive and special education strategies effectively.
- (5) Conduct rigorous quality assurance visits to monitor and evaluate the implementation of inclusive and special education programs, ensuring adherence to established standards and best practices. These visits should provide valuable feedback and recommendations for continuous improvement.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

Qualifications and Experience:

- (1) Graduate or equivalent degree in education, social sciences, management, or related discipline;
- (2) Minimum 3 years of experience in grassroots level implementation and management of large-scale teacher professional development interventions;
- (3) Minimum three years of experience in the delivery of training under multi-tiered cascade models;
- (4) Experience of working on at least one education project.

Skills and Competencies:

- (1) Preference will be given to candidates who have proficiency in **Bangla, Kokbarok, or other dialects of Tripura**.
- (2) Strong interpersonal, communication (written and verbal), and collaboration skills;
- (3) Ability to effectively communicate with diverse stakeholders, including teachers, administrators, and community members;
- (4) Familiarity with educational programs, initiatives, and best practices in the education sector in India;
- (5) Knowledge of data analysis and reporting tools for tracking project progress.

5. COMPENSATION OFFERED:

The consolidated remuneration for the position ranges between Rs. 12-14 lacs per annum and will commensurate with experience and salary history of the candidate.

6. DURATION OF CONTRACT:

The contract for the **Implementation Coordinator** position shall be for three years, including a three-month probationary period. Following the successful completion of the probationary period, the contract will continue for the remaining period of three years, subject to satisfactory performance evaluations and mutual agreement between the employee and Transform Schools.

7. LOCATION: Agartala, Tripura, India

8. REFERENCE: IC-TS-PFA

9. CONTACT INFORMATION:

Team SAMS
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar
New Friends Colony, New Delhi 110 025
Phone Nos.: 011- 4081 9900; 4165 3612

10. APPLICATION PROCESS:

Eligible candidates interested in the position, are requested to apply using the link: <https://bit.ly/Apply-IC-TS-PFA> by or before **June 07, 2023**.

Transform Schools, People For Action is an equal opportunity provider and does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability and/or marital status.