ManishDeb

My name is Manish Deb. I am from Agartala, Tripura. I have done my graduation at ICFAI University Tripura. My strength is I am Self motivated, Hardworking and Disciplined person. My Short-term goal is to get a job in a reputed company and My long-term goal is to achieve a good position where I can build my career and help the organization too. Looking for a challenging role so that I can use myskills and capabilities through sincere dedication and hardwork for successful career.

Personal

Address

BhatiAbhoynagar, 799001, Agartala(W)

PhoneNo.

+917005306254

EmailID

DebManish218@gmail.com

Date-Of-Birth

30-01-1993

Nationality

Indian

MartialStatus

Unmarried

Interest

- Drawing
- Teaching

Languages

- Bengali
- Hindi
- English

Education&Qualification

Degree/Courses	Institute/College	Mark
HighSchool(10Th)	RamKrishnaAshramVidyamandir	35%
HighSchool(12Th)	PragatiVidyaBhavan	33%
BCA	ICFAIUniversityTripura	71%

Skills

- C
- C++
- Java
- Python

SoftSkills

- Communication
- InterpersonalSkills

Courses&Trainings

- Cloudcomputing
- MSOffice

Software

- MsWord
- MsExcel
- Powerpoint

Achievements

- CertifiedinAWS(CloudComputing)From Aspervision.Ltd
- 1stPrize inTripuraInfo Drawing Competition

PROFESSIONAL PROFILE:-

01th Aug 2021-15th May2023 MIS Executive at Satyabhama Agencies.

- Daily and Monthly generate MIS reports ,analyzing the cases.
- Upload Data on CRM and extract after updating by Backend Team.
- Prepare Report on excel using different reporting tools and formulas.
- Sent report to Manager on daily basis and as per need.
- Maintain Reports of admin related.
- Reports generation thru Pivot Table and Pivot Chart.
- Practical experience and expertise in handling various Data and Reporting.

17th May2023-31thAugust 2024 Xeam Venture pvt Ltd(TRLM Office).

- Preparing MIS reports reports on daily, weekly and monthly basis.
- Cooperate closely with business unit.
- where necessary,carry out additional research based on the requirements.
- Ability to work on data and generate various type of reports/ad-hoc reports.
- Ability to handle high level data analysis and data.

.

Experience:-

- Supported the development and execution of basic business plans and marketing strategies.

- participated in trend analysis and contributed to innovation discussions.

- I have experiences Ms-Excel,Microsoft Power Point.

- I have experience trend analysis and contributed to innovation Discussions.

Experience:-

- Supported the development and execution of basic business plans and marketing strategies.